



Feast Centre for Indigenous STBBI Research
Centre du festin traditionnel de recherche autochtone sur les ITSS

Knowledge Translation & Exchange Awards

Funding amount: \$5,000

Number of available awards: 4 per year

Application deadline: rolling applications Jan 15, Apr 15, Jul 15, and Oct 15

Notice of decision: 2-3 weeks of application deadline

About The Award

The Feast Centre for Indigenous STBBI Research in partnership with McMaster University and CAAN Communities Alliances and Networks (CAAN) and in affiliation with the McMaster Indigenous Research Institute (MIRI) and the Aboriginal HIV/AIDS Community-Based Research Collaborative Centre (the AHA Centre) invites eligible applicants to a competition for a new award to support Indigenous and allied STBBI scholars. This competition is open to community researchers and scholars (including undergraduate, graduate, and post-graduate) engaged in community-based research. The objective of this award is to support researchers to disseminate, communicate and translate their research through the lens of Indigenous worldviews and to support the implementation of research into policies, programs, and practices. Moving knowledge towards action is one of the ways we close the health gaps that Indigenous peoples continue to experience.

The Feast Centre privileges the use of community-based research approaches that draw on Indigenous knowledges and adopt a decolonizing orientation to shape methodological approaches. Of particular focus is the use of culturally relevant data collection in addition to analytic procedures that create relationships and support Indigenous autonomy to respond to STBBI's in ways consistent with diverse cultural traditions. This includes supporting research that is strengths-based that contributes to the health and wellbeing of Indigenous communities. Such actions include but are not limited to understanding cultural sources of resilience, focusing on social determinants of health, and exploring other faces of experiential knowledge (e.g., multigenerational Indigenous knowledges, cultural protocols, etc.). Towards this end, the Feast Centre emphasizes the four pillars of health research (basic, clinical, epidemiology/public health and social science) to maximize the effectiveness of activities.

In alignment with this vision, the Feast Centre is offering 4 yearly awards of **\$5,000** to Feast Centre researchers and award recipients to support the development of KTE activities. These awards will be provided on a rolling-basis in consideration of the continued support needed to do the work.

Eligibility

Applicants **must be** a Feast Centre team member, award recipient or be working in partnership with a Feast Centre team member and should have experience with community-based research and a demonstrated relationship with an Indigenous community, collective or organization. KTE awards can also be held by an academic institution or community-based organization.

Applicants who are working in partnership with a Feast Centre team member must demonstrate a meaningful connection to a Feast Centre team member throughout the duration of the proposed project. This could be demonstrated through a supervisory, advisory, or collaborative nature.

For non-Feast Centre members, applicants can be, but are not limited to:

- Professors working within an academic institution
- PhD or clinical researchers working within government or health institutions
- Community-based researchers
- Academic trainees/students (undergraduate, graduate, or post-doc) including IUSRS scholars

The ideal applicant will demonstrate their previous experience in community-based research aligned with the vision of the Feast Centre through their award application.

Application Requirements:

This award requires:

1. The completed application form including a nomination form by a Feast team member for non-Feast members
2. A project proposal that outlines the proposed KT activities aligned with a previous or ongoing research project and answers key questions posed (see attached)
3. A copy of the applicant's Curriculum Vitae (CV) highlighting research experience, education, and training
4. A detailed budget proposal with justification. If the research is already partially funded, this funding must be disclosed
5. A signed letter of support from Indigenous community or a letter of nomination by a Feast team member in support of the applicant.
 - Letters of support from an Indigenous community organization must be on organizational letterhead.
 - Letters must specify how community has been asked to be meaningfully involved in KT activities and could address formalized agreements such as MOU's or community partnerships.

Applicants must submit fully completed application packages as one PDF to feastapp@mcmaster.ca. Include "KTE Award" in email subject heading. It is the applicant's responsibility to ensure that applications are complete, and that all information is accurate.

Applications are considered on a rolling basis throughout the year. If an application is not funded in the period of its submission, it will be considered for subsequent award periods. Applications will be evaluated by Feast Centre awards selection committees.

Reporting Requirements

Awardees agree to submit a 1-page narrative role-up report to the Feast centre within 30 days of the end of their award period highlighting successes and challenges experienced of the proposed knowledge translation activities. A financial statement will also be submitted outlining how the award monies were spent.

Feast team researchers are encouraged to submit an abstract to present their research findings at the Communities, Alliances & Network's Wise Practices Conference, or the International Indigenous Working Group on HIV/AIDS' Indigenous Pre-Conference and to submit an article for publication consideration to the Journal of Indigenous HIV Research.

The Feast Centre for Indigenous STBBI Research

Knowledge Translation Award Application Form

Applicant Information

The applicant must be the primary Canada-based contact if the proposed research is undertaken by a team.

Name:	
Position/role:	
Agency, institution or organizational affiliation (if applicable):	
Phone:	E-Mail:
Mailing Address:	
Applicant Signature:	

Project Information

Project Title:
Has this project previously been funded through the Feast Centre?
Community where proposed project is undertaken:
Sources and amounts of any anticipated monetary (grants, awards, funding) or in-kind support (institution, research centre or community organization, governmental departments or agencies, philanthropic foundations or funds, associations, or individuals, etc.):

Anticipated Project Start Date:
Anticipated Project Completion Date:

The Feast Centre for Indigenous STBBI Research

Knowledge Translation Nomination Form (*Completed by Feast Centre team member*)

Feast Centre Team Member Information

Name:	
Institution:	
Phone:	Email:
What is your relationship to the applicant and what is your role in the proposed research and KT activities (e.g., supervisory, advisory, collaborative, etc.):	
Feast Team Member Signature:	

Project Proposal

Please complete and submit a project proposal addressing knowledge translation activities. If your project has previously been funded by the Feast Centre, attach your original proposal in lieu of question 1.

1. Provide a summary of the research undertaken or completed answering the following questions:
 - What is the research undertaken?
 - What are the identified issues or health challenges?
 - How does the research meet community-identified needs?
 - What methodology/methods are used?
 - What are the expected outcomes of your research?
 - Who are the people involved? Please list leaders, partners, and collaborators
 - What are your community engagement strategies?
2. What are the proposed plans for knowledge translation? Provide a detailed and robust explanation of your knowledge translation planning that discusses how you are integrating KTE into your research. Your proposal must address the following questions:
 - How does the proposed plan integrate communication and knowledge/intervention dissemination?
 - How does your proposed plan address the CIHR Four Elements of Knowledge Translation: “synthesis, dissemination, exchange and ethically sound application of knowledge” (<https://cihr-irsc.gc.ca/e/29418.html>)?
 - What resources are you drawing on to inform your KTE?
 - How will community partners directly or indirectly benefit from this KTE?
 - What impact will the research have on Indigenous individuals living with STBBIs?
 - What impact will the research have at a community level?
 - How do you propose to evaluate or monitor proposed KTE initiatives, processes, and activities?
 - How does your KTE incorporate community contextual Indigenous ways of knowing and being?

Budget Proposal Instructions

Your budget is an integral part of your KTE proposal and will outline how you plan to spend the amount of the award (\$5000.00 CAD). It will incorporate:

- A summary indicating the proposed breakdown of the award funds
- A justification for each budget line with a description of expenses such as supplies, services, or salaries. Allowable expenses under this funding opportunity include materials (for example: cultural resources, photocopying and printing, teleconference costs) and research, meeting, and travel expenses (for example: meals or catering). Please note: Award funds cannot cover expenses for rent, telephone, internet, the purchase of technology such as computers or laptops, or computer software (other than for data analysis)
- A disclosure of other funds requested or provided through other sources for this research and KTE project
- A summary of salaries, wages or stipends for all positions that will be supported by this award fund with details regarding duties and number of hours of work. The following are not eligible to receive salary/wage support:
 - i. Principal Applicants
 - ii. Any person holding an academic rank equivalent to Lecturer (who is drawing a salary from an academic institution), Assistant Professor, or higher who is already drawing a salary of a professional assistant, advisor or research associate,
 - iii. Employees of the federal or provincial governments and investigators based outside of Canada

Sample Budget

Expenses	Description/Justification	Cost
Supplies and Service Expenses	Photocopying	\$100.00
	Blog /website development	\$500.00
	Art card printing	\$500.00
Salaries and Wages	Wages/stipend for Cayuga translator	\$500.00
	Stipend for community youth artists:	\$1000.00
	Stipend/honorarium for community partners	\$500.00
Meeting Expenses	Honorarium for Elder/Knowledge Keeper	\$500.00
	Community stakeholders' circles: food	\$500.00
	Community stakeholders' circles: transportation (bus rental)	\$300.00
	Two community feedback and visioning sessions (rental, food)	\$600.00
Total Award Amount		\$5000.00